

OFFICE OF SECURITY WEEKLY STAFF MEETING (U)

ROOM 4E-64

1 December 1977

1. (C) Quality Step Increases

25X1A [REDACTED] has been awarded a Quality Step Increase in recognition of his outstanding performance as Chief of the Security Duty Office.

25X1A M [REDACTED] has been awarded a Quality Step Increase based on his sustained, superior performance.

2. (C) Reassignments

25X1A [REDACTED] from PSI [REDACTED] to 25X1A P&M/Policy and Plans Group, effective early January 1978.

25X1A [REDACTED] from PSI/Clearance Division to Office of Logistics/Security Staff, effective November 1977.

25X1A [REDACTED] has been granted a 12-month extension August 1979.

25X1A [REDACTED] has been granted a 12-month extension o September 1979.

3. (U) Employee Activity Caveat

25X1A [REDACTED] requested that all Office of Security employees be made aware of a recent amendment to the Federal Personnel Manual which provides that "all Federal personnel acting in their official capacities shall not participate in any conferences or meetings held in facilities in which discrimination is practiced on the basis of sex, religion or national origin, as well as race."

E2 IMPDET
CL BY 013744

CONFIDENTIAL

4. (C) Federal Women's Program Panel Vacancy

25X1A

[REDACTED] departure from the Office of Security to the Intelligence Community Staff has created a vacancy as Security representative to the DDA Working Group of the above panel. A vacancy notice will be issued shortly; however, persons interested in this position may call Personnel Branch for information.

5. (C) Briefcase Inspection

Mr. Gambino expressed his great concern that a briefcase inspection held on 30 November evidenced the continued laxity of some personnel regarding proper protection of classified material.

6. (U) Women's Safety Briefing

On 28 and 29 November, in the Headquarters auditorium, Mr. Frederick Storaska, author of How to Say no to a Rapist - and Survive, presented a valuable and interesting lecture based on his book which was well received by the nearly 2,000 persons who attended.

CONFIDENTIAL